**WEDDINGS**

Welcome Items/Service Providers

Order Form

**TO:** Ms. Holly Taylor, Group Servicing Manager   
 Holly@VisitCOS.com 719.685.7626

515 S. Cascade Ave.

Colorado Springs, CO 80903

**FROM:** Your Full Name:

Wedding Name: -   
 (Bride’s/Partner’s Last Name) (Groom’s/Partner’s Last Name)

Your Address:

City: State: Zip:

Phone: ( )

Email:

Wedding Date: Wedding Location:

Attendance: # of Out-of-Town Guests:

|  |  |  |
| --- | --- | --- |
|  | **Complimentary Welcome Items** *Please note – these items are not assembled!* | **QUANTITY?** |
|  | Official Vacation Planner …………………......................................  Attractions Map/Brochure ….…….……………………...………....  Downtown Map/Brochure ……....................................................  VCOS Logo Plastic Bags (recyclable) …………………………….  Dining, Shopping & Entertainment Guide …………………...…......  *(Groups over 200 - please contact me to discuss quantity)* | **\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_** |
| **GETTING YOUR ITEMS**  **(Check one)** | **🞎 Option 1:** I will pick up the items on \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_  *(Our location is 515 S Cascade Ave, Colorado Springs, 80903)*  **🞎 Option 2:** Please deliver the items to my hotel:  Hotel Name & Address:    **🞎 Option 3:** Please ship to the address above using this  FedEx / UPS number: |  |
| **REQUEST SERVICE PROVIDER INFO:** | 1) Welcome Party Locations, 2) Rehearsal Dinner Locations,  3) Wedding Ceremony Locations, 4) Reception Locations,  5) Caterers, 6) DJs & Entertainers, 7) Florists, 8) Guest Lodging Assistance, 8) Musicians, 9) Photographers, 10) Transportation 11) Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **PLEASE CIRCLE PREFERENCES** |