



Parks, Recreation and Cultural Services Policies and Procedures

Responsible Staff or Body:	Effective Date:	11/2025
Senior Program Administrator, Community Engagement	Review Frequency:	Every 2 Years
External Review Conducted:	Date of Last Revision:	n/a
City Attorney's Office	Date of Next Review:	11/2027
Approval Signature:		
PRCS Director:	Signed by: <i>Brian D. Haley</i> CD741C8D0C0F416...	Date: 11/19/2025 11:36:46 AM PST

UNMANNED AIRCRAFT SYSTEM (DRONE) POLICY: ADM-11

I. Purpose

The purpose of this policy is to standardize uses of Unmanned Aircraft Systems (also known as drones) in Colorado Springs Parks, Trails and Open Spaces.

II. Definitions and References

Drone: Or Unmanned Aircraft System (UAS) is an aircraft without a human pilot onboard and is instead controlled by an operator on the ground

III. Policy

Drone use on Department property is ONLY permitted with expressed written consent and a Commercial Film Permit. Commercial use refers to operating an unmanned aircraft for money-making purposes, in furtherance of a business, or incidental to a person's business. This includes video or photos that produce revenue, real estate photography, news media, telecommunications or other commercial uses.

IV. Provisions for all Parks, Trails and Open Spaces:

- The Colorado Springs Parks, Recreation and Cultural Services (PRCS) Department reserves the right to approve or deny any permit application at its sole discretion.
- Commercial General Liability Insurance that names as Additional Insured, "The City of Colorado Springs, its elected officials, employees and volunteers" and any other public entities impacted by the event is required for all permits. The policy must be for a minimum of \$1,000,000.00 with an aggregate amount of \$2,000,000.00.
- The entire Application and Permit Packet must be on the premises during filming and presented to any City Employee upon request.
- All park rules and regulations apply.
- **All provisions related to a Commercial Film Permit also apply to Drone Film Permits.**

DISCLAIMER

The information contained in this manual supersedes all previous policies and administrative regulations. The PRCS PPM is not legally binding and does not create an enforceable promise, contractual right, and/or a contract of employment, either expressed or implied. Modification, suspension, interpretation, or cancellation of any provisions to this manual shall be in accordance with City Code.

- V. **Provision for Garden of the Gods Park:**
- Drone use is prohibited in Garden of the Gods Park for the protection of wildlife, the protection of the natural attributes of the park, and the preservation of natural resources

VI. **Federal Regulations**

Federal Regulations for Drone Use, as now written or amended in the future, must be followed at all times. (<https://www.faa.gov/uas>)

Review and Revision History:	
Adopted	Date: 11/2025

DISCLAIMER

The information contained in this manual supersedes all previous policies and administrative regulations. The PRCS PPM is not legally binding and does not create an enforceable promise, contractual right, and/or a contract of employment, either expressed or implied. Modification, suspension, interpretation, or cancellation of any provisions to this manual shall be in accordance with City Code.